

## **COST Action enetCollect - CA16105**

### **European Network for Combining Language Learning with Crowdsourcing Techniques**

#### **Minutes of the MC meeting, co-located with the first annual Action meeting**

Chaired by Lionel Nicolas and Verena Lyding

September 7, 2017, Bolzano/Bozen, Italy

Eurac Research, viale Druso 1, Seminar 2-3, 8:30-10:00am

#### **Attendees:**

Rodrigo Agerri (ES), Petra Bago (HR), Anabela Barreiro (PT), Branislav Bédi (IS), Claudia Borg (MT), Nihada Delibegovic Dzanic (BA), Ann Devitt (IE), Karen Fort (FR), Elzbieta Gajek (PL), Nina Gorovaia-Zeniou (CY), Jirka Hana (CZ), Aleksander Kobylarek (PL), Svetla Koeva (BG), Kristina Koppel (EE), Iztok Kosem (SI), Simon Krek (SI), Matthias Kunkel (DE), Ivana Lazic Konjik (RS), Verena Lyding (IT), Montse Maritxalar Anglada (ES), Flavia Micota (RO), Nives Mikelic Preradovic (HR), Lina Miloshevska (MK), Lionel Nicolas (IT, Chair), Ildiko Pilan (SE), Manny Rayner (CH), Christos Rodosthenous (CY), Tanneke Schoonheim (NL), Anne-Lies Schrijvers (NL), Joao Ricardo Silva (PT), Inguna Skadina (LV), Pavel Smrz (CZ), Edina Spago-Cumurija (BA), Goran Sukovic (ME), Toma Tasovac (RS), Maria Tuulik (EE), Tamas Varadi (HU), Ben Vaske (NL), Elena Volodina (SE), Tassja Weber (DE), Katerina Zdravkova (MK), Rina Zviel-Girshin (IL)

#### **Acronyms:**

ECI: Early career investigator

STSM: Short term scientific mission

ITC: Inclusiveness target countries

Verena Lyding opens the MC meeting and lays out its agenda.

#### **Agenda:**

1. Practical indications (Verena)
2. EnetCollect's current administrative state (Verena)
  - a. Key roles, member countries, balancing
  - b. Budget and expenditure
  - c. E-votes etc.
3. Second Action meeting (Lionel)
  - a. Date and place
  - b. Distribution of invitations and MC involvement

#### **1. Practical indications:**

Some general information on Wifi access and meeting minutes are given.

It is reported that 43 MC members/substitutes have accepted the invitation; the countries Austria, Finland, Greece, Lithuania, Slovakia and United Kingdom are not represented at this meeting.

## **2. Current administrative state**

### **a. Key roles, member countries and balancing**

The key roles, including Chair, Vice-Chair, WG Leads and Vice-Leads, GH roles and COST Administrative and Science Officer are recalled.

Regarding member countries, Norway and Turkey are not represented in enetCollect; Luxemburg is under processing.

For several countries some MC and MC substitute positions are unfilled (see COST site).

All members are encouraged to suggest relevant people for open positions; give contacts in Norway and Turkey to Action Chair, so that they can join.

NNC and IPC countries from proposal still to be validated.

Any further idea for contacts in IPC and NNC countries are welcome and should be communicated to Action Chair; it is envisioned to formally include the available NNC/IPC candidates within 2017.

Balancing of MC members and countries according to COST policies is reported (gender, ECI status, ITCs/non-ITCs). EnetCollect exhibits a slight overbalance towards female and non-ECI members.

### **b. Budget and expenditure**

EnetCollect has received a budget increase of 14,000€ assigned to ITC conference grants, but can be reallocated.

As with the current planning, it is expected to have ~ 26,600 €budget left by the end of the grant period, due to underspendings on

~ 15 000 €ITC conference grants

~ 2,000 Conference booths

~ 6,600 for STSMs

~ 4,000 for Dissemination meetings

~ - 1000 for the first annual meeting (estimation)

It is considered bad planning to underspend, thus to avoid. Budget cannot be shifted to next GP. Money should be spend on more STSMs (stressed by coordinators so that we do not spent everything on meetings), remaining money can be used to issue more invitations for 2<sup>nd</sup> Action meeting.

### **c. E-votes**

Since the last MC meeting on 7<sup>th</sup> March 2017, four e-votes were called:

- CG-vote 1, 25/05 - STSM Proposal 37747 – accepted
- CG-vote 2, 06/09 - STSM Proposal 38515 – accepted
- MC-vote 1, 02/04 - Date of the first meeting in Bolzano – 7/8 Sept 2017 confirmed
- MC-vote 2, 13/06 - Nomination of Corina Forascu as the Vice-Chair of the enetCollect COST Action – approved

### **3. Second Action Meeting**

#### **a. Date and place**

The second meeting is scheduled for around Feb/March 2018, and should last for 2.5-3 days, including MC meeting and WG meetings.

Corina Forascu had offered to host the meeting in Iași (Romania). There have been no other candidatures for hosting the meeting.

The MC approved by vote to hold the meeting in Iași (with host Corina Forascu). The date of the meeting will be set via doodle and subsequent e-vote.

#### **b. Distribution of invitations and MC involvement**

So far, all MCs have also been invited (and reimbursed) for attending the WG meetings. A potential risk related to this strategy has been pointed out: a COST Action can underperform, if MC members attend meetings (and thus spend money) but do not actively contribute to the Actions activities.

Question for discussion: How to minimize this risk and how to encourage people to actively participate in the Action?

Ideas and suggestions:

- One option could be to organizing WG meetings independent from MC meetings.
- One mechanism could be to ask every MC member at the end of each GP to list all activities he/she did for enetCollect during the GP; the strategy helps to record any kind of contribution (as contributions can be very different and are not always easily visible).
- Inviting MC members to take part by the organizers; expectations should be made clear.
- Online mechanisms to be able to volunteer for specific tasks (“collective workforce”).
- Writing papers together is good for the Action, but specific tasks should be pointed out as direct contribution to the Action.
- Offering concrete tasks would be a very good way to involve MC members.
- People not taking over any tasks although they were offered some, should be contacted individually to find out about the reasons.
- Most of the work will be carried out in the WGs so it is also mainly a task of the WG leads to motivate their people.
- List categories of the involvement types will help participants to contribute.

Criteria for involvement of more non-MC people were not clear. In general the Action is open to anybody interested. The strategy for involvement is to ask candidates what they can bring to the Action. Openness to non-MC participants can be broadcasted.

#### **9.33am meeting concluded**

Discussion about streaming, recording and publishing our meetings.

The general feeling is that they should be public. However, some people complain because they consider it could be a risk for them as they are presenting new ideas, and possibly there a risk of copyright violations with content of the presentations. Others do not want to show their face.